

# Artist/Curator Submission Guidelines

## Exhibition Mission

MoCADA's exhibition program seeks to facilitate a contemporary dialogue between the visual arts and the political, social and historical issues relevant to the African Diaspora in a clear and concise manner. MoCADA will not present *art for art's sake* as there is no contribution to MoCADA's mission of educating the public about the arts and culture of the African Diaspora. In order to give a diverse portrayal of the Diaspora, the exhibition season is divided into three categories: local, national and international. Each year, MoCADA will present an exhibition from artist(s) in the local community/city, nationally, and internationally.

Artists are chosen from the submitted proposals and will be given the opportunity to exhibit at our not-for-profit exhibition space in the heart of the Downtown Brooklyn art district.

## Guidelines

- Submissions are reviewed twice a year (February 15 & August 15).
- Curatorial Proposals must be submitted at least 1 year in advance.
- Applications will be acknowledged by an email. Incomplete packages will not be reviewed.
- We encourage artists to submit work from all media and themes, but they **MUST** correspond with MoCADA's mission.
- Application packages should be sent in a 9 x 12" envelope. Please ensure that all jpegs, CDs, and DVDs are PC compatible. A complete application will consist of the following:

### 1. Artist/Curator Submission Form

### 2. Artist/Curator CV

- Resume including exhibition and education history (Curators should include list of previous shows)

### 3. Artist Statement

- Provide a brief and concise artist statement describing the ideas and concerns behind your work. Include your artist statement in a word document on your application CD as well as a hard-copy printout.

### 4. Curator Statement (if submitting curatorial proposal)

- Provide a brief and concise statement as to the theme(s) of the exhibition and why/how it connects to MoCADA's mission. If a group show is proposed, only send 5 jpegs of each artist (including CV of each artist)

### 5. Documentation of work

- All video work / performance documentation must be submitted on a DVD  
- For all other mediums, include 10-12 jpegs at 72 dpi on your application CD. All jpegs should all be clearly titled and / or numbered. Include color printouts for each jpeg you are submitting

### 6. Image / Inventory List

- For video work include an inventory list on a CD that lists what is on the DVD as well as a brief description of the content. Include a hard-copy printout as well  
- For all other mediums, include a numbered image list on the CD. The list should include the title, medium, dimensions and the date of the work. Include a hard-copy printout as well

### 7. Self Address Envelope

- If you would like your submission returned, include a self addressed envelope with sufficient postage to send your package back

### 8. Promotional Materials of previous exhibitions (only if you feel this will enhance submission)

# Artist Application Form

Accepting applications February 15 & August 15th

## **Applicant Information**

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Last Name First Name

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Mailing Address City State ZIP

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Telephone (home) Telephone (other) Email

## **Application Checklist**

**Completed Artist/Curator Submission Form** (printed out)

**Artist/Curator CV** (on CD and printed out)

**Artist Statement** (on CD and printed out)

**Curator Statement** (if applicable – on CD and printed out)

**Documentation of work** (10-12 jpegs with corresponding color printouts and / or DVD)

**Description of documentation** (Inventory list on CD and printed out)

**SASE for return of materials**

**Contents must be submitted in a “9 x 12” envelope**